

Primate Rescue Center, Inc. Internship Program Application



Dear Prospective Intern,

Thank you for your interest in becoming an Intern at the Primate Rescue Center! Interns at the Primate Rescue Center play an extremely important role in keeping our sanctuary running smoothly. They understand our mission, and give their time, energy and heart to help care for the amazing animals that call the PRC home. Our staff truly appreciates the time that interns dedicate to help care for the monkeys and chimps of the Primate Rescue Center, and we hope that you will become our next team member to help us accomplish the goal of giving excellent, lifelong care to these amazing primates.

Sincerely,
The Primate Rescue Center Staff

The internship program at the PRC is highly competitive. This entire application packet must be filled out before you will be considered for an intern position.

Please include the following in your application packet:

- Cover Letter Detailing Your Interests, Career Goals, and what you can offer the PRC
- Resume
- Signed Program Requirements Page
- Completed Application
- Signed Waiver
- Signed Primate Physical Contact and Feeding Policy
- Copy of a Valid Driver's License or Other Photo Identification
- Copy of your College Transcript (if applicable)
- Letter of Recommendation (reference from work, school, or other internship positions)
- Video Interview (DVD or YouTube link – details on page 4)

All application documents should be printed out and mailed to:

Primate Rescue Center, Inc.
Attn: Eileen Dunnington
2515 Bethel Road
Nicholasville, KY 40356
(859) 858-4866
EileenD@primaterescue.org

Primate Rescue Center, Inc. Internship Program Application



Program Requirements

All Interns must:

- Be at least 18 years old.
- Complete a minimum of 52 consecutive weeks working full-time, 40 hours per week.
- Live on-site in sanctuary housing and maintain proper upkeep and cleanliness of this housing
- Have personal vehicle available during internship for transportation.
- Complete a short essay (2 pages) to be turned in at the end of your internship relating the PRC internship experience to personal career goals and/or larger animal issues.
- Assist with daily animal husbandry (food prep, enrichment, cleaning animal and human areas, etc.).
- Be able to lift 50 pounds.
- Adhere to all PRC policies, guidelines and given instructions.
- Demonstrate common sense, a good work ethic, ability to work as a member of a small team, and respect for all sanctuary residents.
- Arrive on time, be reliable, enthusiastic, alert and eager to work.
- Provide evidence of a current tetanus shot and negative TB test.
- NEVER feed, hand out or throw anything to any primate. Attempts to do so are grounds for immediate dismissal.
- NEVER have physical contact with any primate. Attempts to do so are grounds for immediate dismissal.

Interns who are unable or unwilling to meet any requirements may be dismissed from their position at any time. We reserve the right to dismiss any intern at any time for any reason, including but not limited to the following examples: tardiness, missed work, excessive cancellations, unpleasant attitude, poor work ethic, inappropriate interaction with the animals, inability to work with others, or disregard for PRC policies.

I have read and understand the requirements of all Primate Rescue Center Interns. I agree to abide by all PRC policies, rules, and guidelines. I understand my failure to do so will result in my dismissal.

Signature: _____

Print Name: _____

Date: _____

Primate Rescue Center, Inc. Internship Program Application



Internship Details

Our program is open to one qualified individual at a time. This program is open to graduated college students and others who are seriously interested in pursuing careers in primate care and/or advocacy. PRC Interns assist care staff in the daily care of our nearly 50 primate residents. Duties include food preparation and sorting, cleaning of animal and human areas, and creating enrichment items for primates.

Work Schedule -- Interns will work 40 hours each week and be assigned 2 days off per week. Shifts will be Monday – Sunday, from 8:30am – 5pm. Interns may be required to work holidays and/or weekends. Interns may also be required to participate in after hours fundraising activities or events.

Housing –The One-Year Internship Program includes rent, utilities, local phone service, satellite, and Internet services in addition to a weekly stipend. A modern, comfortable, spacious studio style apartment is available at the sanctuary. This housing can accommodate up to two same-sex individuals. As a One-Year Intern, you may or may not be sharing this apartment during the various Short-Term Internship seasonal sessions throughout the year with other same-sex interns. Pets are not allowed. On-site laundry machines are available, but interns are responsible for providing own laundry supplies. Cellular service is fairly reliable at the sanctuary depending on your cellular provider.

Transportation -- The sanctuary is located in a rural area requiring transportation to all stores and retail areas. We are approximately 15 miles from the city of Lexington and about 5 miles from the nearest convenience store. A personal vehicle is required for transportation.

Stipend – The PRC will provide a weekly stipend of \$50. This stipend will be provided in the form of a direct deposit. The intern must provide a voided check to an active bank account to which you would like this stipend to be deposited on a weekly basis. The entire amount of the stipend is not guaranteed. If the intern is asked to leave or chooses to leave for any reason, any remaining amount of the stipend will not be paid.

Primate Rescue Center, Inc. Internship Program Application



Video Interview – Since undertaking an internship is a big commitment, both for you and us, we would like to use the application process to get to know you a little better. In addition to completing the application packet, we would like you to send us a video of yourself answering the following questions. We are not concerned with the quality of the video, just the quality of the answers. You may share the interview with us on DVD or YouTube link.

1. Start with telling us a bit about yourself.
2. What are your career aspirations? Where do you see yourself in 2 years/5 years?
3. Why do you want to work with primates?
4. Have you worked with primates or other wild animals before? Have you worked, volunteered or interned at a zoo or sanctuary before?
5. Why do you want to intern at the PRC specifically, as opposed to other animal facilities?
6. Have you applied to other internship programs at animal facilities, currently or in the past?
7. Do you have any concerns about being in a rural and somewhat isolated environment (i.e. limited access to city center, activities, etc.) for an extended period of time?
8. What is the most boring job or task you have ever done?
9. Do you prefer working alone or as a member of a team?
10. What do you like to do in your spare time? Any hobbies?
11. What makes you angry? Happy?
12. Please briefly tell us about any pets you have now or have had in the past.
13. List five adjectives that would describe your personality.
14. What are your strengths? What are your weaknesses?
15. What do you imagine would be your favorite part of a PRC internship? Least favorite?
16. Do you have any concerns about becoming an intern at the PRC?

Primate Rescue Center, Inc. Internship Program Application



Intern Application

Name: _____ Date: _____

Address: _____

Phone: (Home) _____ (Cell) _____

Email: _____

College Name: _____

Years attended: _____ Major: _____

What date are you available to begin this internship: _____

Do you have any dates during the internship you would NEED to request time off: _____

Is the vehicle you plan to have with you during your internship reliable? YES NO

What are your expectations of interning at the PRC? _____

How did you learn about the PRC? _____

How did you learn about this particular internship opportunity? _____

Primate Rescue Center, Inc. Internship Program Application



Have you ever worked with chimpanzees or other primates before? If yes, explain.

Are you a member of any animal or environmental organizations? YES NO

Please list if you'd like: _____

Have you ever been convicted of a felony? YES NO

If yes, please explain: _____

References: Please list at least 3 references from work, school, or other internship/volunteer positions (must be different than the reference that provided your letter of recommendation).

Name	Relationship	Contact Information (please provide email address)

Please list at least one person to call in case of emergency.

Name	Phone Number

Primate Rescue Center, Inc. Internship Program Application



Please list any allergies (pollen, hay-fever, bee stings, etc.). Note that it is your responsibility to bring with you any necessary medications (i.e. Epi-Pen for bee stings, inhaler, etc.):

Do you have any physical limitations that might hinder you from participation in some activities? _____

Tuberculosis skin test or negative chest x-ray certification: YES / NO Date: _____

Tetanus shot: YES / NO Date: _____

Please list any additional skills that may be relevant to interning at the PRC (First Aid, CPR, Mac computer skills, clerical, knowledge of hand tools, gardening, etc.)

Primate Rescue Center, Inc. Internship Program Application



Waiver and Release of Liability for Activities at the Primate Rescue Center

I understand that my execution of this Waiver and Release is required prior to entering the premises of the Primate Rescue Center (“the Sanctuary”) or participating in any activities at the Sanctuary. I further understand that there are risks and dangers inherent in being at the Sanctuary including, but not limited to, the potential for physical injury, property injury, or other harm or death, which may be caused by any animal or the negligent acts of any individual.

I agree to assume all risks, liabilities and responsibility for any physical injury, property injury, or other harm or death that may occur while I am on the Sanctuary grounds.

I agree to release and hold harmless the Primate Rescue Center and its officers and directors, agents, assigns, employees, volunteers, and interns from any liability or responsibility for physical injury, property injury, or other harm or death that may occur while I am on the Sanctuary grounds.

I intend by this Waiver and Release to release the Primate Rescue Center and its officers and directors, agents, assigns, employees, volunteers, and interns from any liability or responsibility for physical injury, property injury, or other harm or death that may occur while I am on the Sanctuary grounds. I intend this Waiver and Release and its terms to apply whether any injury liability arises from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective property, or equipment owned, maintained or controlled by them or because of their possible liability without fault. I understand and agree that this Waiver and Release is binding.

I understand that I am waiving, permanently and in advance, my rights to seek any recovery or compensation for and for physical injury, property injury, or other harm or death that may occur while I am on the Sanctuary grounds.

I have carefully read this Waiver and Release and fully understand its contents. If I am under 18 years of age, my parent or legal guardian has completely reviewed this Waiver and Release, understands and consents to its terms, and authorizes my participation by his/her signature below. I am aware that this is a RELEASE OF LIABILITY and I sign of my own free will.

Print Name: _____

Signature: _____

Date: _____

Primate Rescue Center, Inc. Internship Program Application



Primate Physical Contact and Feeding Policy Agreement

I understand that I am NOT ALLOWED to touch the primates. I also understand that I am NOT ALLOWED to let the primates touch me.

I understand that I am NOT ALLOWED to feed or throw anything to any primate.

ALL primates fall under this policy.

ALL volunteers and interns, regardless of station or time contributed, must abide by this policy.

I understand that if I have any physical contact with any of the primates, feed any of the primates, or throw anything to any of the primates, I will be immediately dismissed from the sanctuary.

I understand that if I am witness to any volunteer or intern touching, feeding, or throwing anything to any primate, I MUST report it to a staff member.

I understand that I may be denied access to any portion of the sanctuary for any reason, and I may be asked to leave the sanctuary for any reason.

I have completely read and understand the above policies.

Intern Name: _____

Intern Signature: _____

Date: _____