

Primate Rescue Center, Inc. Out-Of-Town Volunteer Application



Thank you for your interest in becoming an Out-of-Town Volunteer at the Primate Rescue Center! Out-Of-Town Volunteer positions are an exciting way to extend our volunteer program opportunities to those from around the US and beyond. Out-Of-Town Volunteers play an extremely important role in assisting our Primate Caregivers with daily tasks, such as sorting and storing delivered produce, preparing primate diets and enrichment, cleaning chimp, monkey and human areas of the sanctuary, cleaning toys and other enrichment items, and doing laundry. Out-of-Town Volunteers also have the opportunity to observe primate behavior from a safe distance, learn more about our residents as they work alongside caregivers, and have the satisfaction of knowing they are improving the lives of monkeys and chimps!

This entire application packet must be filled out before you will be considered for a volunteer position.

Application packet checklist:

- ☐ Read and sign the *Program Requirements and Safety Policies for Primate Rescue Center Out-of-Town Volunteers*
- ☐ Fill out the application
- ☐ Read and sign the *Waiver and Release of Liability for Activities at the Primate Rescue Center*
- ☐ Attach a copy of a valid driver's license or other form of photo identification
- ☐ Complete a Video Interview – DVD, YouTube Link (other video forms are acceptable, just email us for more info)

All application documents should either be emailed or mailed to:

Primate Rescue Center, Inc.
Attn: Melanie Parker
2515 Bethel Road
Nicholasville, KY 40356
(859) 858-4866
MelanieP@primaterescue.org

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Program Requirements and Safety Policies for Primate Rescue Center Out-of-Town Volunteers

- All Out-of-Town Volunteers must be at least 18 years old. No exceptions.
- You must be available to volunteer 40 hours/week for at least one month.
- Out-of-Town Volunteers are NEVER allowed, under any circumstance, to have physical contact with any primate. Out-of-Town Volunteers are NEVER allowed, under any circumstance, to feed, hand out or throw anything to any primate. No exceptions. Attempts to do so are dangerous, may result in serious injury, and will result in immediate dismissal from the program and sanctuary grounds.
- Do not respond to any aggressive behaviors or challenges from the primates (ex. Primates may slap or bang on enclosure surfaces, throw objects within or out of the enclosure, or they may spit out of their enclosure.)
- Do not cross any barriers. Stay at least 10 feet away from any primate enclosure.
- Follow all PRC policies, guidelines and given instructions.
- Be able to lift up to 25 pounds and engage in moderate physical activity.
- Represent the PRC in a professional and knowledgeable manner.
- Demonstrate common sense, a good work ethic and respect for all sanctuary residents, staff, interns, and fellow volunteers.
- Show a sense of interest and compassion toward animals and have a positive and friendly attitude.
- Arrive on time, be reliable, enthusiastic, alert and eager to work.
- Demonstrate proficient, professional and prompt email, phone and in-person communication with the Volunteer Coordinator and other PRC staff members.
- Provide evidence of a current negative TB test if accepted into the program. This test is not required to apply but must be completed before you can begin volunteering.
- The sanctuary is a smoke-free, tobacco-free, vape-free facility.

Volunteers who are unable or unwilling to meet any requirements may be dismissed from the program at any time. We reserve the right to dismiss any volunteer at any time for any reason, including but not limited to the following examples: tardiness, excessive cancellations, unpleasant attitude, poor work ethic, inappropriate interaction with the animals, disrespect of sanctuary staff, interns, volunteers, or animal residents, inability to work with others, inability to listen and follow instructions, or disregard for any PRC policies.

I have read and understand the Program Requirements and Safety Policies for Primate Rescue Center Out-of-Town Volunteers. I agree to abide by all PRC policies, rules, and guidelines. I understand my failure to do so will result in my dismissal from the program.

Signature: _____

Print Name: _____

Date: _____

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Out-Of-Town Volunteer Details and Interview Questions

Application Deadlines – Applicants should submit all application documents, including a video interview, at least **2 months** prior to their desired start date. Anyone applying for an Out-of-Town Volunteer Position during the summer session (June-July-August) must submit all application documents and video interview no later than **March 1**.

Commitment – Volunteers at the PRC are trained to work safely and efficiently. Training like this takes time, therefore we require a one (1) month minimum commitment from all Out-of-Town Volunteers. Volunteers assist care staff in the daily care of the primate residents. Duties include sorting and storing delivered produce, preparing primate diets and enrichment, cleaning chimp, monkey and human areas of the sanctuary, cleaning toys and other enrichment items, and doing laundry. Volunteer shifts are Monday – Sunday, from 9am – 5pm. Out-of-Town Volunteers are expected to work 40 hours/week and will be assigned two (2) days off each week.

Housing – Modern, comfortable housing at the sanctuary is available, and Out-of-Town Volunteers are encouraged to live on-site. This housing can accommodate up to two same-gender individuals. Pets are not allowed. The sanctuary is located in a rural area requiring transportation to all stores and retail areas. We are approximately 15 miles from the city of Lexington, and about 5 miles from the nearest grocery store in Nicholasville. Volunteers without their own automobile can catch a ride into town once or twice a week during a produce run. On-site laundry machines are available.

Rent & Living Expenses – We require a fee of \$200/week, totaling \$800 for a one month (4 week) stay. This will cover rent, utilities, television, local phone service and access to the Internet. Volunteers are responsible for their own transportation, food, laundry, and phone expenses. All fees are non-refundable and due in-full two weeks prior to start date. All housing expenses paid will be received as a tax-deductible donation to the sanctuary. ** If the rent and living expenses fee creates an extreme financial hardship, please contact us to discuss options.*

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Video Interview – Becoming an Out-of-Town Volunteer is a big commitment, both for you and us, so we like to use the application process to get to know you a little better. In addition to completing the application packet, we would like you to send us a video of yourself answering the following questions. We are not concerned with the quality of the video, just the quality of the answers. You may share the interview with us on DVD or YouTube link. If for any reason you cannot complete this video, contact us and we will find an alternative.

1. Start with telling us a bit about yourself.
2. What do you do for a living? If you are a student, what are you studying and what extra-curricular activities are you involved in at school?
3. Have you done volunteer work in the past for other organizations?
4. Why do you want to work with primates?
5. Have you worked with exotic animals before?
6. Who are your human heroes in the animal community? Who do you not admire in the animal community?
7. Tell us your opinion on:
 - a. The use of animals in entertainment (movies, commercials)
 - b. Animal encounter experiences or photo opportunities (exotic and native)
 - c. Owning exotic animals
 - d. Biomedical research on animals
 - e. Observational research on animals (in the wild or not in the wild)
8. Where do you see yourself in 5 years?
9. What is the most boring job or task you have ever done?
10. Do you prefer working alone or as a member of a team?
11. What do you like to do in your spare time? Any hobbies?
12. What makes you angry? Happy?
13. Please briefly tell us about any pets you have now or have had in the past.
14. Have you or anyone in your family ever owned or desired to own a pet primate?

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15. List five adjectives that would describe your personality.
16. What do you imagine would be your favorite part of volunteering at the PRC? Least favorite?

Video Interview Questions Continued – Only if you plan to live on property

17. Would you consider yourself a light sleeper?
18. Do you take naps during the day often?
19. What time do you naturally wake up in the morning?
20. How do you feel about possibly having a roommate?
21. Have you ever had a conflict with a roommate, and how did you resolve the issue?
22. How would you handle having a roommate who has a different standard or schedule for household chores?
23. How would you feel if your roommate had a different ethnicity, culture, background, or age than you?

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Name: _____ Date: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Phone: _____ Birthdate: (MM/DD/YYYY) _____

Non-School Email: _____

What time commitment would you like to make to the PRC (minimum of one month required)?

Can you provide a specific date range that you will be available? _____

Why do you want to volunteer with the PRC? _____

Do you have any experience caring for animals other than pets? (when, where, what type of animal)

Volunteers may work in a variety of conditions (heat, humidity, wetness, cold) and perform a variety of tasks (cleaning animal waste, raking/shoveling, scrubbing walls & surfaces, chopping produce, sorting through produce donations, using cleaning solutions, etc.). They are on their feet engaged in physical work for their entire shift and may be asked to lift (or help lift) up to 25 pounds. How would you feel about working under these conditions? Can you perform these tasks with or without a reasonable accommodation?

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Are you allergic to any of the following? (Circle all that apply)

Bee Stings Pollen Grass Straw Latex Peanuts Other Nuts _____

Will you require On-Site housing? YES or NO

Will you have a reliable vehicle with you during your stay? YES or NO

If yes, are you an experienced driver? How long have you had your driver's license? _____

Have you ever been convicted of a felony? YES or NO If yes, please explain: _____

Please list any additional skills that may be relevant to volunteering at the PRC (First Aid, CPR, Mac computer skills, clerical, knowledge of hand tools, gardening, landscaping, painting, etc.)

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	School / Location	Relevant Coursework	Degree(s) Awarded
High School			
Undergraduate			
Graduate			
Other			

References: Please list at least 3 references from work, school, or other volunteering positions.

Name	Relationship	Email Address

Please list at least one person to call in case of emergency.

Name	Phone Number

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Waiver and Release of Liability for Activities at the Primate Rescue Center

I understand that my execution of this Waiver and Release is required prior to entering the premises of the Primate Rescue Center ("the Sanctuary") or participating in any activities at the Sanctuary. I further understand that there are risks and dangers inherent in being at the Sanctuary including, but not limited to, the potential for physical injury, property injury, or other harm or death, which may be caused by any animal or the negligent acts of any individual.

I agree to assume all risks, liabilities and responsibility for any physical injury, property injury, or other harm or death that may occur while I am on the Sanctuary grounds.

I agree to release and hold harmless the Primate Rescue Center and its officers and directors, agents, assigns, employees, volunteers, and interns from any liability or responsibility for physical injury, property injury, or other harm or death that may occur while I am on the Sanctuary grounds.

I intend by this Waiver and Release to release the Primate Rescue Center and its officers and directors, agents, assigns, employees, volunteers, and interns from any liability or responsibility for physical injury, property injury, or other harm or death that may occur while I am on the Sanctuary grounds. I intend this Waiver and Release and its terms to apply whether any injury liability arises from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective property, or equipment owned, maintained or controlled by them or because of their possible liability without fault. I understand and agree that this Waiver and Release is binding.

I understand that I am waiving, permanently and in advance, my rights to seek any recovery or compensation for and for physical injury, property injury, or other harm or death that may occur while I am on the Sanctuary grounds.

I have carefully read this Waiver and Release and fully understand its contents. If I am under 18 years of age, my parent or legal guardian has completely reviewed this Waiver and Release, understands and consents to its terms, and authorizes my participation by his/her signature below. I am aware that this is a RELEASE OF LIABILITY and I sign of my own free will.

Print Name: _____ Date: _____

Signature: _____